



CACTTC
June 14-17, 2016
Squaw Creek Resort
Olympic Valley, CA

Online Password

Dear Exhibitor,

TriCord is pleased to advise you that we have been chosen by Show Management to serve as your Official Service Contractor.

Your exhibitor service kit contains all of the information and service order forms to ensure a successful marketing presentation. The exhibitor service kit can be accessed online through our website.

Go to: www.tricord.net
Click on: Exhibitor Resource Tab
Click on: Show Logo
Once Prompted Enter the Password: **2016cacttc**

To receive "discount pricing," full payment must be submitted with your order, and received by the "Rental Discount Deadline" noted on page 2. Orders received after that date, or without full payment will be processed at "standard pricing" as listed on the order forms.

If you need additional information or assistance with ordering, please contact our Exhibitor Services at:

738 Neeson Road
Marina, CA 93933
Phone: (831) 883-8600
Fax: (831) 883-8686
Email: orders@tricord.net

Thank you,

TriCord Exhibitor Services

PLEASE NOTE: Payment for all orders and services must be received prior to the close of the show. We accept Visa, Mastercard and American Express, as well as company checks and cash. *If your company has any outbound shipping a company credit card on file is required. A payment form with credit card authorization is located in the exhibitor service kit and must accompany all orders regardless of preferred payment method before any orders will be filled or any services will be rendered.



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Show Information

SHOW:	CACTTC		
BOOTH DRAPE COLORS:	Green and Gold		
BOOTH PACKAGE:	8' x 10' Booth Includes 8' High Back Drape 3' High Side Rails (1) 6' Skirted Table (2) Side Chairs (1) Waste Basket (1) 7" x 44" ID sign		
EXHIBIT HALL CARPET:	YES <i>(standard Hotel type)</i>		
DEADLINES:			
<i>Rental Discount Deadline:</i>	May 27, 2016		
<i>Graphics Deadline:</i>	May 27, 2016		
<i>Advance Freight Receiving Deadline:</i>	June 10, 2016		
<i>Direct to Showsite Date:</i>	June 14, 2016	<i>Between 9:00 am - 4:30 pm</i>	
SHOW SCHEDULE:			
<i>Exhibitor Move In:</i>	Tuesday	June 14, 2016	12:00 pm - 4:00 pm
<i>Exhibits Open:</i>	Tuesday	June 14, 2016	5:30 pm - 6:30 pm
	Wednesday	June 15, 2016	11:45 am - 1:00 pm 3:15 pm - 3:45 pm
	Thursday	June 16, 2016	7:30 am - 8:45 am 10:15 am - 11:15 am 12:15 pm - 1:30 pm
<i>Exhibitor Move Out:</i>	Thursday	June 16, 2016	New this year Teardown for exhibitors starts at 1:30 pm - 5:00 pm

- NOTE:**
- All exhibitor ordered freight carriers must be checked in by 4:00pm for freight pick up.
 - All advance freight will be delivered to your booth space prior to exhibitor move in to expedite your set up.
 - All orders received before the discount deadline will receive the discount rates. Orders that are not sent in by the discount deadline will receive the standard rates.



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Exhibitor Information & Payment Form

Company Name			Booth #		
Street Address					
City		State	Zip		Country
Ordered By			Email Address		
Phone #			Fax #		
<p>Would you like your receipt..... <input type="checkbox"/> Faxed <input type="checkbox"/> Emailed</p> <p><input type="checkbox"/> COMPANY CHECK Please make checks payable to TriCord Tradeshows (Checks must be in United States Funds)</p> <p>Mail To: <div style="border: 1px solid black; padding: 5px; display: inline-block;"> TriCord Tradeshows 738 Neeson Road Marina, CA 93933 </div> </p> <p><input type="checkbox"/> COMPANY CREDIT CARD Submission of order forms subject exhibitors to TriCord's Limits of Liabilities Policy</p> <div style="display: flex; justify-content: space-around; align-items: center;"> </div>			<p>SERVICES ORDERED</p> <p>Material Handling \$ <input type="text"/></p> <p>Booth Packages \$ <input type="text"/></p> <p>Carpet \$ <input type="text"/></p> <p>Furnishings \$ <input type="text"/></p> <p>Labor \$ <input type="text"/></p> <p>Electrical Labor \$ <input type="text"/></p> <p>Electrical \$ <input type="text"/></p> <p>Cleaning \$ <input type="text"/></p> <p>Signage \$ <input type="text"/></p> <p>Plants \$ <input type="text"/></p> <p>Other \$ <input type="text"/></p> <p>TOTAL \$ <input type="text"/></p>		

CREDIT CARD INFORMATION

Account Number		
Card Type	Expiration	CCID
Billing Address		
City	State	Zip
Signature	Print Name	

Please complete the above information and send this form in with all orders.

Fax to: (831) 883-8686 or Email to: Orders@tricord.net

CREDIT AND PAYMENT POLICIES

- Payment must be included with all advance orders to obtain the discount rates.
- The exhibiting firm is ultimately responsible for payment of all charges.
- All charges must be settled at our service desk prior to show closing.
- No credit or adjustments will be made after the close of the show.
- Any services not settled by close of the show are subject to a 25% service charge.
- Cancellations must be made 48 hours prior to Exhibitor Move In to receive credit.
- Credit will only be given for standard furniture and carpet.

Should you have any questions regarding credit procedures, please contact:



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Shipping: Advance to Warehouse

ADVANCE SHIPMENT DEADLINE

FRIDAY JUNE 10, 2016

SHIPMENTS SHOULD BE CONSIGNED AND THE BILL OF LADING MADE OUT AS FOLLOWS:

Company Name	Booth #
CACTTC 2016 TriCord Tradeshow Services 738 Neeson Road Marina, CA 93933	

ADVANCE SHIPMENT RATES (200lb minimum) *For each 100lbs. or fraction thereof.* **\$84.00**

OVERTIME ON ADVANCE SHIPMENTS (200lb minimum) *For each 100lbs. or fraction thereof.*
Invoiced in addition to above rates on all shipments subject to overtime charges.* **\$22.00

ADVANCE CRATED SHIPMENTS

Advance crated shipments will be accepted at the TriCord warehouse and allowed (30) days free storage.

All shipments must have a Bill of Lading or delivery slip showing the number of pieces, weight and type of merchandise.

*For tracking purposes, please send copies to the TriCord address and to the person in charge of installing your display.

STRAIGHT TIME: M-F 8am-4:30pm

OVERTIME: Overtime is Monday through Friday prior to 8:00am and after 4:30pm; all day Saturday, Sunday and observed union holidays; after the warehouse deadline delivery date.

If the warehouse freight must be moved into the exhibit site on overtime due to scheduling conflict beyond the control of TriCord.

IMPORTANT INFORMATION

Shipments received without receipts, freight bills, or specified unit count on receipts or freight bills (i.e. one lot 800 cu.ft., etc.) such as UPS or van lines, will be delivered to the exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by TriCord for such shipments.

In the event no weight is indicated on the documents presented. TriCord shall estimate the weight and charges will be based on the estimates and such charges will not be subject to adjustment.



WAREHOUSE

RUSH - EXHIBIT MATERIAL

MUST ARRIVE BY JUNE 10, 2016

COMPANY NAME _____

BOOTH # _____

EVENT _____

TriCord Tradeshow Services

738 Neeson Road

Marina, CA 93933

NO. _____ OF _____ PIECES



WAREHOUSE

RUSH - EXHIBIT MATERIAL

MUST ARRIVE BY JUNE 10, 2016

COMPANY NAME _____

BOOTH # _____

EVENT _____

TriCord Tradeshow Services

738 Neeson Road

Marina, CA 93933

NO. _____ OF _____ PIECES





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Shipping: Direct to Exhibit Site

**SHIPMENT MUST ARRIVE
 TUESDAY JUNE 14, 2016 BETWEEN 9:00 am - 4:30 pm**

SHIPMENTS SHOULD BE CONSIGNED AND THE BILL OF LADING MADE OUT AS FOLLOWS:

Company Name	Booth #
CACTTC 2016 TriCord Tradeshow Services c/o Squaw Creek Resort 400 Squaw Creek Road Olympic Valley, CA 96146	

DIRECT SHIPMENT TO EXHIBIT SITE(200lb minimum) *For each 100lbs. or fraction thereof.* **\$88.00**

OVERTIME RATES & SPECIAL HANDLING (200lb minimum) *For each 100lbs. or fraction thereof.* **\$22.00**

**Invoiced in addition to above rates on all shipments subject to overtime charges.*

DIRECT SHIPMENTS TO THE EXHIBIT SITE

Material will be unloaded from the exhibitor’s carrier onsite, delivered to the exhibitor’s booth, and reloaded on a carrier at the rate listed above.

SPECIAL HANDLING

- Shipment by any truck that cannot be unloaded at the docks (including moving vans).
- Shipments “packed” in a way that special handling is required (i.e. loose display parts, uncrated equipment, etc.).
- If material or equipment cannot be determined (i.e. 1 to 20 assorted pieces, etc.).

OVERTIME

Overtime is Monday through Friday prior to 8:00am and after 4:30pm; all day Saturday, Sunday and observed union holidays; after the warehouse deadline delivery date.

OUTGOING SHIPMENTS

- TriCord Service Desk located in the Exhibitor Service Center will have labels, bill of ladings, and shipping information available.
- At the close of the show, if carriers fail to pick up or refuse shipments, TriCord reserves the right to reroute shipments.
- If no destination is provided, material may be taken back to the warehouse, at exhibitor’s expense, pending advice from the exhibitor.
- No liability will be assumed by TriCord.

IMPORTANT INFORMATION

If the bill of lading does NOT identify the weight of the various classifications, the entire shipment will be invoiced at the Special Handling rate and will not be subject to adjustment.

PAYMENT

All accounts must be settled at the service desk prior to the close of the show unless advance credit approval has been obtained. A purchase order, if required or payment, must accompany the order form(s). Payment for all labor and services whether ordered by the exhibitor, display builders or other parties, shall be the responsibility of the exhibitor. Please make payments in United States funds.



SHOWSITE
RUSH - EXHIBIT MATERIAL



CAN ONLY ARRIVE ON JUNE 14, 2016

COMPANY NAME _____

BOOTH # _____

EVENT _____

TriCord Tradeshow Services
c/o Squaw Creek Resort
400 Squaw Creek Road
Olympic Valley, CA 96146

NO. _____ OF _____ PIECES



SHOWSITE
RUSH - EXHIBIT MATERIAL



CAN ONLY ARRIVE ON JUNE 14, 2016

COMPANY NAME _____

BOOTH # _____

EVENT _____

TriCord Tradeshow Services
c/o Squaw Creek Resort
400 Squaw Creek Road
Olympic Valley, CA 96146

NO. _____ OF _____ PIECES



CACTTC
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Material Handling

Company Name	Booth #
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CHECK ONE:

- We plan to ship our crated material to the **ADVANCE SHIPMENT WAREHOUSE.**
- We plan to ship our materials direct to the **EXHIBIT SITE.**

CALCULATION OF ORDER

*When calculating weight, round up to the next 100 lbs. (i.e.: 265 lbs. = 300 lbs., = 3 x rate = Dollars or Minimum)

ADVANCE CRATED SHIPMENTS TO THE WAREHOUSE (200 lb. minimum)

We will ship lbs. @ per 100 lbs. = (200# minimum charge \$168.00)

DIRECT CRATED SHIPMENTS TO THE EXHIBIT SITE (200 lb. minimum)

We will ship lbs. @ per 100 lbs. = (200# minimum charge \$176.00)

SHIPMENTS OR EQUIPMENT REQUIRING SPECIAL HANDLING AT THE EXHIBIT SITE

We will ship lbs. @ per 100 lbs. = (200# minimum charge \$ 44.00)

OVERTIME CHARGES (200 lb. minimum) *See overtime charges on Shipping Instruction Order Form*

per 100 lbs. = (200# minimum charge \$ 44.00)

IMPORTANT INFORMATION

There is a 200# minimum charge for each shipment received at the advanced warehouse or direct to showsite.

We understand that your calculation is only an estimate. Your shipment will be invoiced based on the actual weight listed on the inbound bills of lading. Adjustments will be made accordingly.

If you have any questions about material handling, please contact our Customer Service Department listed below.

All of the materials are on a rental basis and remain the property of TriCord. Payment for all labor and services whether ordered by exhibitor, display builder, or other parties shall be THE RESPONSIBILITY OF THE EXHIBITOR. Please make payments in United States funds.

OVERTIME

Overtime is Monday through Friday prior to 8:00am after 4:30pm; all day Saturday, Sunday and observed union holidays; after the deadline date.

If the warehouse freight must be moved into the exhibit site on overtime due to scheduling conflict beyond the control of TriCord.



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Union Rules and Regulations

***SQUAW CREEK RESORT IS A UNION REGULATED FACILITY.
THANK YOU IN ADVANCE FOR YOUR SUPPORT AND UNDERSTANDING!***

UNION INFORMATION

To assist you in planning your participation in your Olympic Valley area show, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling.

DECORATOR'S UNION

Members of this union claim jurisdiction over all set up and dismantling of exhibits including signs and laying of carpet. This does not apply to the unpacking and placement of your merchandise. You may set up your exhibit display if one person can accomplish the task in less than one-half (1/2) hour without the use of tools. If your exhibit preparation, installation or dismantling requires more than one-half (1/2) hour, or exceeds ten feet you must use union personnel supplied by the Official Decorating Contractor. As an exhibitor, you will be pleased to know that when union labor is required, you may provide your company personnel to work along with a union installer in Olympic Valley on a one-to-one basis.

TEAMSTER UNION

Members of this union claim jurisdiction on the operation of all material handling equipment, all unloading and reloading and handling of empty containers. An exhibitor may move materials that can be carried by hand, by one person in one trip, without the use of dollies, hand trucks or mechanical equipment.

ELECTRICAL UNION

Members of this union claim jurisdiction for hardwiring ordered outlets to the line side of the exhibitor's equipment and wiring of caps over 120 volts, to the raw cord feeding exhibitor's equipment. All plugs over 120 volts will be plugged in by electrical union personnel. Exhibitors may plug in their own plugs of 120 volts to their ordered outlets.

TIPPING

Our work rules prohibit the Solicitation and/or acceptance of tips by any of our employees. Our employees are paid excellent hourly wages, denoting a professional status and tipping is not allowed.

Cartload Service Order Form

Company Name	Booth #
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SMALL FREIGHT SERVICES

To assist you with the move-in and move out of Exhibitors with small amounts of exhibit materials, TriCord Tradeshow Services is pleased to offer, one (1) laborer with one (1) pushcart, for one (1) trip at the costs listed below:

DOCK TO BOOTH	PRICE	TOTAL
<i>One Way Service</i>	\$50.00	\$
BOOTH TO DOCK	PRICE	TOTAL
<i>One Way Service</i>	\$50.00	\$

CARTLOAD SERVICES TOTAL

\$

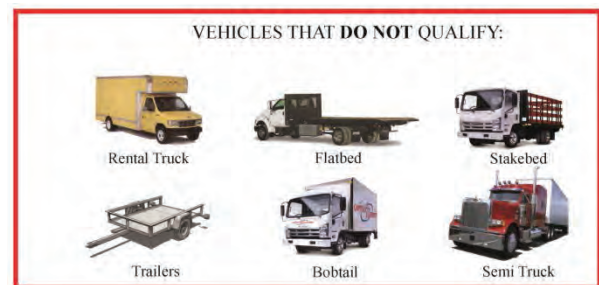
SMALL FREIGHT SERVICE QUALIFICATIONS

- This service is for exhibitors who have small hand carry items.
- All items must fit on a 3' x 4' push cart, in one trip ONLY.
- A cartload is eight (8) pieces or less, with a **total weight of 200 LBS. or less.**
- One cartload will be allowed per booth.



FAILURE TO QUALIFY

- If you arrive with a rental truck, trailer, personal truck, or bobtail full of exhibit material, you will NOT qualify for this service and will be charged the standard direct drayage rates.
- Freight that is too large for one cart or has a total weight of more than 200 LBS. will be charged direct drayage rates.



HOW TO RECEIVE SERVICE ONSITE

- Go to either the facility's main entrance or dock and ask about or look for the cartload service area.
- You may also order this service at TriCord's Exhibitor Service Desk on the show floor.

WHERE TO LOAD AND UNLOAD

- Your vehicle must be unloaded or loaded in the cartload service area which will be marked with signs.
- Carts are not authorized to enter or go to any parking structures.
- There must be two (2) people with the vehicle; one person to go with your items to your booth, and one person to remove your vehicle from the unloading and loading area.

Authorized Signature
Print Name



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Limits of Liability & Responsibility

1. TriCord, and its subcontractors shall not be responsible for damage to uncrated materials, materials improperly packed, glass breakage or concealed damage.
2. TriCord, and its subcontractors are not and cannot be, responsible for loss or disappearance of the Exhibitor's booth materials after they have been delivered to the Exhibitor's booth.
3. Similarly, TriCord and its subcontractors cannot be responsible for the disappearance of the Exhibitor's materials before the materials are picked up from the Exhibitor's booth for loading out after the show. All bills of lading covering outgoing shipments, which are given to TriCord by the Exhibitors, will be checked at the time of pickup from the booth and corrections made where discrepancies exist.
4. TriCord, and its subcontractors shall not be responsible for loss, delay or damage due to strikes, lockouts or work stoppages of any kind.
5. TriCord, and its subcontractors shall not be responsible for ordinary wear and tear in the handling of equipment, or for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond our control.
6. TriCord, and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place or reload unless advance notice has been given to TriCord in time to obtain the proper equipment.
7. It is understood that TriCord and its subcontractors are not insurers. Insurance if any shall be obtained by the Exhibitor and that the amounts payable to TriCord hereunder are based on the value of the material handling services and the scope of liability as herein set forth and are unrelated to the value of the Exhibitor's property being handled. Since it's impractical and extremely difficult to fix the value of each shipment handled by TriCord, or as subcontractors, do not provide full liability should loss or damage occur. It is agreed that if TriCord, or its subcontractors, should be found liable for loss or damage due to a failure to properly handle the Exhibitor's equipment, the liability shall be limited to the specific article which was physically lost or damaged and such liability shall be limited to sum equal to \$.25 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment whichever is less, as agreed upon damages and not as a penalty, as the exclusive remedy: and that provisions of this paragraph shall apply if loss or damage irrespective of cause or origin, results directly or indirectly to property from performance or nonperformance of obligations imposed by the offering of material handling services to exhibitors or from negligence, active or otherwise, of TriCord, its subcontractors or employees.
8. TriCord, and its subcontractors, shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues or for any collateral costs, which may result from any loss or damage to an Exhibitor's materials which may make it impossible or impractical to exhibit same.
9. Claims for loss or damage which are not submitted to TriCord within thirty (30) days of the close of the show on which the loss or damage occurred shall be considered waived. No suit or action shall be brought against TriCord, or its subcontractors, more that one (1) year after the action of the cause of action therefore.
10. The consignment or delivery of a shipment to TriCord, or its subcontractors, by any shipper on behalf of the Exhibitor shall be construed as an acceptance by such Exhibitor (and/or other shipper) of the terms and conditions set forth in Sections 1 thru 9.

***BE SURE YOUR MATERIALS ARE INSURED from the time they leave your firm until they are returned after the show. It is suggested that Exhibitors arrange all risk coverage. This can usually be done by "riders" to existing policies. Contact your insurance representative.**

***BE SURE YOUR LIABILITY INSURANCE is in effect at the show site. Contact your insurance representative.**



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Authorization to Provide Material Handling Services

We hereby authorize TriCord to provide such services necessary to handle our shipment(s) in accordance with the information set forth in the "LIMITS OF LIABILITY AND RESPONSIBILITY" above and we further agree to the following:

A. We have examined and reviewed the "Material Handling Classification and Rates" page which were forwarded to our firm and we understand we will be charged Material Handling Services in accordance with the published rates for such services as are provided.

B. We accept the responsibility for the payment of all the TriCord charges in connection with the handling of our shipment(s) and we guarantee payment to TriCord in the event any third party who acts on our behalf shall fail to pay such charges within thirty (30) days of the receipt of the TriCord invoice for such charges.

C. We Agree to TriCord's "Limits of Liability and Responsibility" as set forth above.

D. We agree that TriCord or its subcontractors' liability shall be limited to any loss or damage which results solely from TriCord or its subcontractors, negligence, the actual physical handling of the items comprising shipment(s) and not for any other type of loss or damage.

E. With particular reference to paragraphs "c" and "d" above, we agree in connection with the receipt, handling, and temporary storage and reloading of our materials that TriCord and its subcontractors, will provide their services as our agent, and not as bailee or shipper. If any employee of TriCord, or its subcontractors, shall sign a delivery receipt bill of lading or other documents we agree that TriCord, or its subcontractors, will do so as our agent and we accept the responsibility therefore.

(1) Relative to inbound shipments, we recognize that there may be a lapse of time between delivery of our shipment(s) to our booth by TriCord subcontractors, and the arrival of our representative at the booth and during such time our shipment(s) will be unattended at our booth. We agree that TriCord and its subcontractors shall not be responsible for any loss or damage which may occur during such period.

(2) Relative to outgoing shipments, we recognize that there will be a lapse of time between the completion of packing and the actual pickup of our materials from our booth for loading onto a carrier, and during such time our shipment(s) will be left unattended in our booth. We agree that TriCord and its subcontractors, shall not be responsible for any loss or damage which may occur during such period, and we authorize TriCord or its sub-contractors, to adjust the quantities of times on any bill of lading submitted by us to TriCord or its subcontractors, to conform to the actual count of such items in the booth at the time of pickup.

F. We agree, in the event of a dispute with TriCord, or its subcontractors, related to any loss or damage to any of our materials or equipment, that we will not withhold payment of any amount due to TriCord for material handling service or any other service provided by TriCord, or its subcontractors, as an offset against the amount of the alleged loss or damage. Instead, we agree to pay TriCord within thirty (30) days from the close of the show for all such charges and further agree that any claim we may have against TriCord, or its subcontractors, will be pursued independently by us as a completely separate transaction to be resolved on its own merits.

G. In order to expedite removal of materials from the show site, TriCord shall have the authority to change designated carriers, as such carriers do not pick up on time. Where no disposition is made by the exhibitor, materials will be taken to a warehouse to wait the Exhibitor's shipping instructions and we agree to pay for charges relating to such handling at the warehouse.

H. We agree that all questions relating to the classification freight of the Exhibitor's materials, rates charged or weights used to determine material handling charges shall be submitted to the TriCord office indicated on the invoice thirty (30) days of the receipt of the invoice. Complaints received after such period shall not be considered and payment of the invoice shall be made in full.

Company Name	Booth #
Signature	Date

Pre Order ONLY - Furniture Packages

Company Name	Booth #
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Conference Table



Bar Stool



Skirted Table



Bistro Table



Side Chair



Arm Chair

IMPORTANT INFORMATION - *Discount packages are available for pre-orders only.*

PACKAGE 1 - \$270.00
3 Arm Chairs
1 Round Conference Table
1 Waste Basket

PACKAGE 1A - \$395.00
3 Arm Chairs
1 Round Conference Table
1 Waste Basket
Standard 8'x10' Carpet

PACKAGE 2 - \$245.00
2 Bar Stools
1 Bistro Table
1 Waste Basket

PACKAGE 2A - \$370.00
2 Bar Stools
1 Bistro Table
1 Waste Basket
Standard 8'x10' Carpet

PACKAGE 3 - \$175.00
1 6' Skirted Counter
1 Bar Stool
1 Waste Basket

PACKAGE 3A - \$300.00
1 6' Skirted Counter
1 Bar Stool
1 Waste Basket
Standard 8'x10' Carpet

PACKAGE 4 - \$165.00
1 6' Skirted Table
2 Side Chairs
1 Waste Basket

PACKAGE 4A - \$290.00
1 6' Skirted Table
2 Side Chairs
1 Waste Basket
Standard 8'x10' Carpet

TABLE/COUNTER SKIRT COLOR SELECTION

Blue Yellow White Burgundy Black Green Red Silver Teal Orange

CARPET COLOR SELECTION

 Blue
  Toast
  Grey
  Black
  Burgundy
  Green
  Red

ADD CARPET PADDING - \$100.00

PACKAGE ORDER TOTAL



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Furniture Form

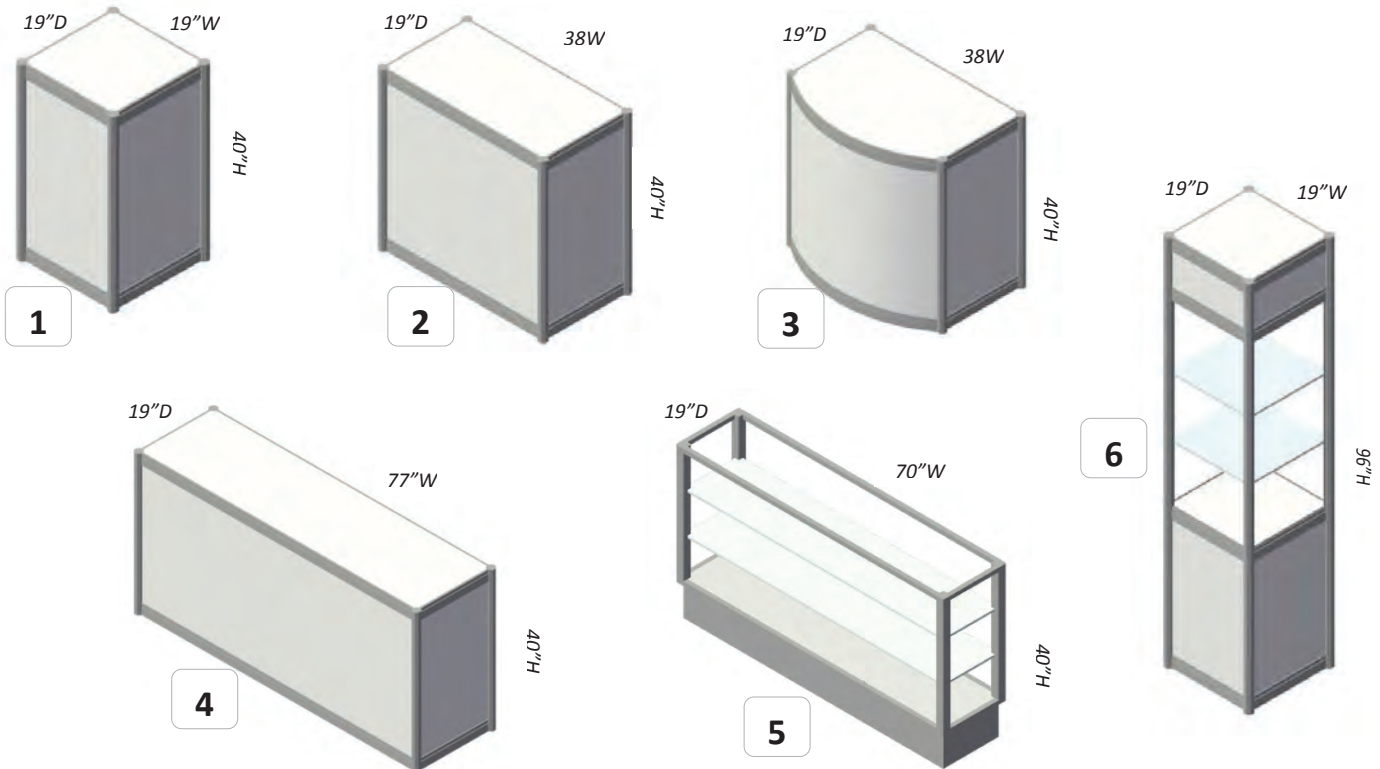
Company Name				Booth #
CHAIRS	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
Side Chairs		\$40	\$50	\$
Padded Arm Chairs		\$60	\$75	\$
Black Leather Executive Chairs		\$100	\$125	\$
Padded Bar Stools		\$75	\$90	\$
TABLES (30" HIGH)	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
4 ft Draped Table		\$90	\$115	\$
6 ft Draped Table		\$100	\$125	\$
8 ft Draped Table		\$120	\$150	\$
4 ft Undraped Table		\$75	\$90	\$
6 ft Undraped Table		\$85	\$100	\$
8 ft Undraped Table		\$105	\$125	\$
Color Selection	<input type="checkbox"/> Blue <input type="checkbox"/> Yellow <input type="checkbox"/> White <input type="checkbox"/> Burgundy <input type="checkbox"/> Black <input type="checkbox"/> Green <input type="checkbox"/> Red <input type="checkbox"/> Silver <input type="checkbox"/> Teal <input type="checkbox"/> Orange			
COUNTERS (42" HIGH)	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
4 ft Draped Counter		\$110	\$135	\$
6 ft Draped Counter		\$120	\$145	\$
8 ft Draped Counter		\$140	\$165	\$
4 ft Undraped Counter		\$90	\$120	\$
6 ft Undraped Counter		\$100	\$130	\$
8 ft Undraped Counter		\$115	\$145	\$
Color Selection	<input type="checkbox"/> Blue <input type="checkbox"/> Yellow <input type="checkbox"/> White <input type="checkbox"/> Burgundy <input type="checkbox"/> Black <input type="checkbox"/> Green <input type="checkbox"/> Red <input type="checkbox"/> Silver <input type="checkbox"/> Teal <input type="checkbox"/> Orange			
TABLE RISERS (12"H x 12" W)	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
4 ft Riser		\$40	\$50	\$
6 ft Riser		\$50	\$60	\$
8 ft Riser		\$65	\$80	\$
Color Selection	<input type="checkbox"/> Blue <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Green <input type="checkbox"/> Silver			
MISC	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
Waste Basket With Liner		\$12	\$16	\$
Easel		\$35	\$45	\$
Bistro Table		\$125	\$150	\$
Poster Board (4x8 Velcro Tack Board)		\$100	\$125	\$
Round Conference Table		\$125	\$150	\$
4th Side Table, Skirted/Drape Color Change		\$20	\$30	\$
5 - Panel Literature Rack		\$85	\$105	\$
Bag Tree		\$50	\$65	\$
FURNITURE RENTAL TOTAL				\$

Custom Furniture Form

Company Name					Booth #	
Custom Furnishings	Graphic Panel Dimensions (W x H)	Regular Price	Option to Add Graphic	Color: White, Black, Blue or Grey	Quantity	Total
1. Pedestal	18.75" x 36.675"	\$200	\$75			\$
2. One Meter Counter	38.25" x 36.625"	\$250	\$150			\$
3. One Meter Counter (Curved)	42.5" x 36.625"	\$280	\$175			\$
4. Two Meter Counter	77.25" x 36.625"	\$300	\$250			\$
5. Glass Showcase (Horizontal)	N/A	\$325	\$N/A	N/A		\$
6. Glass Showcase (Vertical)	Top Panel: 18.75" x 8" Bottom Panel: 18.75" x 32"	\$275	\$125	Black		\$

TOTAL:

* All counters come with locking doors. Option to add graphics is for the front panel.



10 x 10 Custom Booth Rentals

**To receive pricing listed below, TriCord requires full payment information, order forms, and graphic files provided by the Graphics Deadline specified on page 2. Any graphic orders placed after the deadline specified will be charged with a late fee of 25%.*

Company Name	Booth #
--------------	---------

**NO SHIPPING - NO DRAYAGE - TURNKEY SET UP
READY WHEN YOU ARRIVE - INSTALLATION INCLUDED**

Package #1

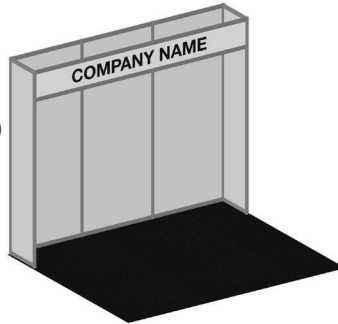
Includes:
10' Hardwall Backwall
Backlit Header** (116.25"W x 11.75"H)
Choice of Standard Carpet Color
Two Lights (Must Purchase Electricity)

** Select Panel Color:*

Black White Grey Blue

** Select Carpet Color:*

Black Blue Grey Toast
 Green Red Burgundy



Package Pricing = \$1,450.00

Add Full Graphics = \$1485.00 ([Click Here for graphic specs](#))

Package #2

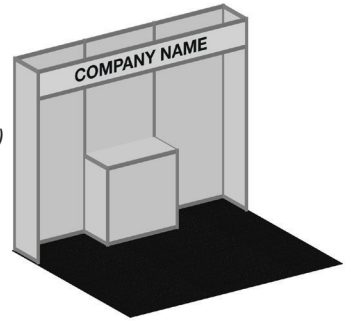
Includes:
10' Hardwall Backwall
Backlit Header** (116.25"W x 11.75"H)
1 Meter Built in Counter
Choice of Standard Carpet Color
Two Lights (Must Purchase Electricity)

** Select Panel Color:*

Black White Grey Blue

** Select Carpet Color:*

Black Blue Grey Toast
 Green Red Burgundy



Package Pricing = \$1,750.00

Add Full Graphics = \$1855.50 ([Click Here for graphic specs](#))

Package #3

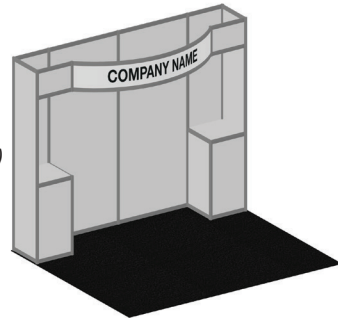
Includes:
10' Hardwall Backwall
Backlit Header** (85.75"W x 11.75"H)
2 Half Meter Built-in Counters
Choice of Standard Carpet Color
Two Lights (Must Purchase Electricity)

** Select Panel Color:*

Black White Grey Blue

** Select Carpet Color:*

Black Blue Grey Toast
 Green Red Burgundy



Package Pricing = \$1,950.00

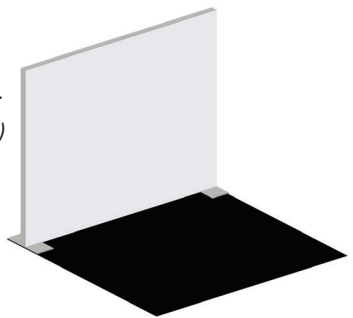
Add Full Graphics = \$1525.00 ([Click Here for graphic specs](#))

Package #4

Includes:
10' Tension Fabric Backwall
Full Graphics
Choice of Standard Carpet Color
Two Lights (Must Purchase Electricity)

** Select Carpet Color:*

Black Blue Grey Toast
 Green Red Burgundy



Package Pricing = \$2140.00
([Click Here for graphic specs](#))

IMPORTANT INFORMATION:

****If custom artwork is not provided by the graphic deadline listed on page 2 of the exhibitor kit, backlit header graphic will consist of company name as provided on this form, in all caps. Black text on white background only.***

*****See digital file preparation page for artwork submission instructions.***

******Additional counters and shelves can be ordered on the custom furniture page.***

PACKAGE TOTAL:



10 x 20 Custom Booth Rentals

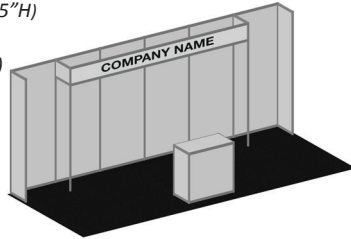
**To receive pricing listed below, TriCord requires full payment information, order forms, and graphic files provided by the Graphics Deadline specified on page 2. Any graphic orders placed after the deadline specified will be charged with a late fee of 25%.*

Company Name	Booth #
--------------	---------

**NO SHIPPING - NO DRAYAGE - TURNKEY SET UP
READY WHEN YOU ARRIVE - INSTALLATION INCLUDED**

Package #6

Includes:
20' Hardwall Backwall
Header Graphic ******(155.25"W x 11.75"H)
Choice of Standard Carpet Color
Two Lights *(Must Purchase Electricity)*



** Select Panel Color:*

Black White Grey Blue

** Select Carpet Color:*

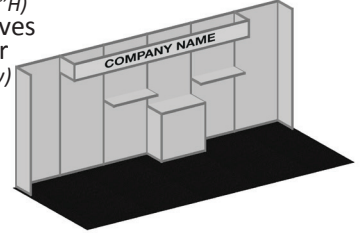
Black Blue Grey Toast
 Green Red Burgundy

Package Pricing = \$2,595.00

Add Full Graphics = \$2,970.00 ([Click Here for graphic specs](#))

Package #7

Includes:
20' Hardwall Backwall
Backlit Header******(155.25"W x 11.75"H)
1 Meter Built in Counter, 2 Shelves
Choice of Standard Carpet Color
Two Lights *(Must Purchase Electricity)*



** Select Panel Color:*

Black White Grey Blue

** Select Carpet Color:*

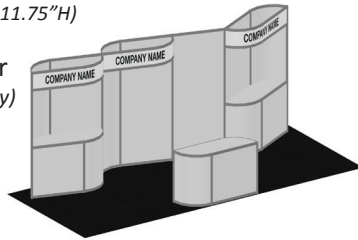
Black Blue Grey Toast
 Green Red Burgundy

Package Pricing = \$2,695.00

Add Full Graphics = \$2,784.00 ([Click Here for graphic specs](#))

Package #8

Includes:
20' Curved Hardwall Backwall
(3) Header Graphics******(70.25"W x 11.75"H)
(3) Double Curve Counters
Choice of Standard Carpet Color
Four Lights *(Must Purchase Electricity)*



** Select Panel Color:*

Black White Grey Blue

** Select Carpet Color:*

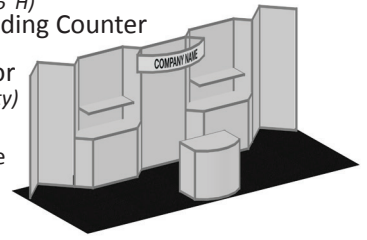
Black Blue Grey Toast
 Green Red Burgundy

Package Pricing = \$3,895.00

Add Full Graphics = \$2,942.72 ([Click Here for graphic specs](#))

Package #9

Includes:
20' Zig Zagged Hardwall Backwall
Curved Header ******(85.75"W x 11.75"H)
2 Built in Counters, 1 Free Standing Counter
2 Shelves
Choice of Standard Carpet Color
Two Lights *(Must Purchase Electricity)*



** Select Panel Color:*

Black White Grey Blue

** Select Carpet Color:*

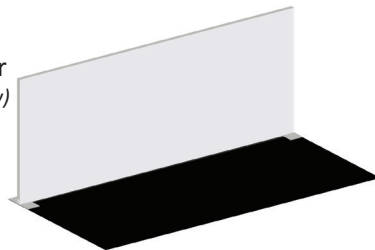
Black Blue Grey Toast
 Green Red Burgundy

Package Pricing = \$3,695.00

Add Full Graphics = \$2,643.93 ([Click Here for graphic specs](#))

Package #10

Includes:
20' Tension Fabric Backwall
Full Graphics
Choice of Standard Carpet Color
Two Lights *(Must Purchase Electricity)*



** Select Carpet Color:*

Black Blue Grey Toast
 Green Red Burgundy

Package Pricing = \$4,280.00
([Click Here for graphic specs](#))

IMPORTANT INFORMATION:

****If custom artwork is not provided by the graphic deadline listed on page 2 of the exhibitor kit, backlit header graphic will consist of company name as provided on this form, in all caps. Black text on white background only.**

*****See digital file prep page for artwork submission instructions**

PACKAGE TOTAL:



Carpet Rental Form

Company Name	Booth #
--------------	---------

Prices include installation and taping of front edge only.

STANDARD CUT CARPET *For Inline Booths ONLY

CARPET SIZE	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
8 x 10		\$125.00	\$150.00	\$
8 x 20		\$250.00	\$300.00	\$
8 x 30		\$400.00	\$500.00	\$
8 x 40		\$550.00	\$650.00	\$

PADDING

TOTAL

Booth Size X = square feet @ \$1.00 square foot \$

VISQUEEN

Booth Size X = square feet @ \$0.75 square foot \$

COLOR SELECTION

<input type="checkbox"/> Blue	<input type="checkbox"/> Toast	<input type="checkbox"/> Grey	<input type="checkbox"/> Black	<input type="checkbox"/> Burgundy	<input type="checkbox"/> Green	<input type="checkbox"/> Red
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SPECIAL CUT PLUSH CARPET & ISLAND BOOTHS

-Must be ordered in 10' increments (minimum of 100 square feet)

Example: 10 x 20 booth = 200 sq. ft. x \$3.00 =

-Rental price includes installation and removal.
If you are in need of a color not listed, please call (831)-883-8600.

PER SQUARE FOOT

DISCOUNT RATE	STANDARD RATE
\$3.00	\$4.50

COLOR SELECTION

<input type="checkbox"/> Blue	<input type="checkbox"/> Toast	<input type="checkbox"/> Grey	<input type="checkbox"/> Black	<input type="checkbox"/> Burgundy	<input type="checkbox"/> Green	<input type="checkbox"/> Red	<input type="checkbox"/> White
-------------------------------	--------------------------------	-------------------------------	--------------------------------	-----------------------------------	--------------------------------	------------------------------	--------------------------------

CARPET

TOTAL

Booth Size X = square feet @ \$3/\$4.50 square foot \$

PADDING

Booth Size X = square feet @ \$1.00 square foot \$

VISQUEEN

Booth Size X = square feet @ \$0.75 square foot \$

TOTAL \$



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Now Offering - Wood Grain Vinyl Flooring

Company Name	Booth #
--------------	---------

Prices include installation and taping of front edge only. *Wood Grain Vinyl Flooring may not be available on show site.

STANDARD CUT WOOD GRAIN VINYL - For Inline Booths ONLY

BOOTH SIZE	QUANTITY	DISCOUNT RATE	*STANDARD RATE	TOTAL
8 x 10		\$200.00	\$300.00	\$
8 x 20		\$400.00	\$500.00	\$
8 x 30		\$600.00	\$800.00	\$
8 x 40		\$800.00	\$1000.00	\$

PADDING

Booth Size X = square feet @ \$1.50 square foot

TOTAL

SPECIAL CUT WOOD GRAIN VINYL - ISLAND BOOTHS

- Must be ordered in 10' increments (minimum of 100 square feet)

Example: 10 x 20 booth = 200 sq. ft. x \$3.00 = \$600

- Rental price includes installation and removal.

PER SQUARE FOOT

DISCOUNT RATE	STANDARD RATE
\$3.00	\$4.00

VINYL

Booth Size X = square feet @ \$3/\$4 square foot

TOTAL

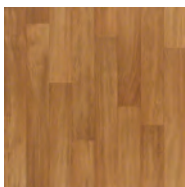
PADDING

Booth Size X = square feet @ \$1.50 square foot

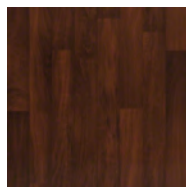
TOTAL

TOTAL

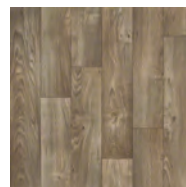
COLOR SELECTION



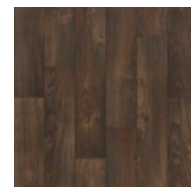
Natural Cherry



Dark Cherry



Fog



Espresso



Electrical Services

Company Name	Booth #
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Labor is required for: All under-carpet distribution of electrical wiring, all overhead distribution of wiring and all hardwiring motor installation.

1 HOUR MINIMUM INSTALL/ 1/2 HOUR MINIMUM DISMANTLE

ATTACH DIAGRAMS TO ENSURE ADVANCED PLACEMENT OF WIRING

All motors over one (1) HP must have a Magnetic Starter and Manual Disconnect Switch (wired) furnished by the exhibitor.

All wiring, motors, electrical installations, etc., will be inspected. To prevent overloading of circuits, exhibitors shall not be permitted to add wattage, except upon ordering.

Special electrical hook-ups or wiring incurring additional electrical labor charge must be taken care of prior to the close of the show.

Price includes two (2) connections per outlet box for lighting and one (1) connection for power and motors.
Additional outlets or power needed must be ordered through TriCord.

Exhibitors found using power where no outlets have been ordered are subject to 1 1/2 times normal rate for outlets used.

ELECTRICAL WATTS REQUIRED (120v Single Phase)	DISCOUNT RATE	STANDARD RATE	# OF OUTLETS REQUIRED	TOTAL DUE
500 Watts (5 amps) or less	\$135	\$160		\$
1200 Watts (10 amps) or less	\$190	\$225		\$
2400 Watts (20 amps) or less	\$275	\$335		\$
3000 Watts (30 amps) or less	\$375	\$435		\$

LIGHTING *Electrical not included for lights	DISCOUNT RATE	STANDARD RATE	QUANTITY	TOTAL DUE
200 Watts Halogen Stem Light	\$50	\$60		\$
300 Watt Floodlight on Stanchion	\$90	\$125		\$
Extension Cord	\$20	\$30		\$
Plugstrip	\$20	\$30		\$

MOTOR/POWER REQUIREMENTS	208 V SINGLE PHASE	208/120V 3 PHASE	TOTAL DUE
<input type="checkbox"/> 10 Amps or 1/2 HP	<input type="checkbox"/> \$300	<input type="checkbox"/> \$365	\$
<input type="checkbox"/> 20 Amps or 2 HP	<input type="checkbox"/> \$450	<input type="checkbox"/> \$550	\$
<input type="checkbox"/> 30 Amps or 3 HP	<input type="checkbox"/> \$550	<input type="checkbox"/> \$630	\$

Electrical drops are placed in the back center of the booth for no additional labor cost.

ELECTRICAL LABOR			TOTAL DUE
Straight Time	<input type="text"/>	@ \$95 per hour	\$
Overtime	<input type="text"/>	@ \$140 per hour	\$
ELECTRICAL SERVICES TOTAL			\$



Booth Electrical Layout

Company Name

Booth #

Electrical drops are placed in the back center of the booth for no additional labor costs.

If you would like the electrical drop to be placed elsewhere in the booth, please mark the locations and wattage amounts on the grid below. Labor charges will apply.

Adjacent Booth or Aisle Number: _____

Adjacent Booth or Aisle Number: _____

Adjacent Booth or Aisle Number: _____

Adjacent Booth or Aisle Number: _____



Display Installation & Dismantling

Company Name	Booth #
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DISPLAY LABOR

Straight Time - 8:00am - 4:30pm, Monday - Friday
\$115.00/per man/per hour

Overtime - Before 8:00am & after 4:30pm weekdays and all Saturday, Sunday and Holidays
\$180.00/per man/ per hour

SERVICE A - TRICORD SUPERVISION

INSTALLATION

We would like our display unpacked and installed under TriCord supervision prior to our arrival at the exhibit site. We are forwarding blue prints, a photo or instructions and shipping information to you shortly and you will immediately contact our representative for instructions in the event of shortages in shipment or damage. We understand that all work will be done on straight time when possible. We understand a supervision service charge will be added to our bill of labor furnished at the above rate. Supervision service charge (25% of total installation and dismantling).

DISMANTLING

We would like our display dismantled and packed under TriCord supervision. We will leave instructions for shipping, address and waybill at the Service Center before the end of the show. We understand the supervision service charge will apply. An additional surcharge will be applicable when displays are dismantled under TriCord supervision when no installation labor is provided under TriCord supervision. Supervision service charge (25% of total installation and dismantling).

SERVICE B - EXHIBITOR SUPERVISION

INSTALLATION

We would like man (men) available to unpack and install our display under the supervision of our representative on (date) at (time) am/pm for approximately hour(s).

DISMANTLING

We would like man (men) available to dismantle and pack our display under the supervision of our representative on (date) at (time) am/pm for approximately hour(s).

Please confirm dismantling labor at the exhibit site and allow time for return of any empty crates and containers.

NOTE: If the exhibitor fails to pick up the man (men) at the time confirmed, a one (1) hour charge per man "NO SHOW CHARGE" will be incurred. The exhibitors representative will return the crew to the Service Center upon completion of the work, check the work order and approve the work order by signing it.

DATE & TIME	X	# OF MEN	X	# HOURS	X	HOURLY RATE	=	TOTAL
<input style="width:100%" type="text"/>	X	<input style="width:100%" type="text"/>	X	<input style="width:100%" type="text"/>	X	<input style="width:100%" type="text"/>	=	<input style="width:100%" type="text"/>
<input style="width:100%" type="text"/>	X	<input style="width:100%" type="text"/>	X	<input style="width:100%" type="text"/>	X	<input style="width:100%" type="text"/>	=	<input style="width:100%" type="text"/>
DATE & TIME	X	# OF MEN	X	# HOURS	X	HOURLY RATE	=	TOTAL
<input style="width:100%" type="text"/>	X	<input style="width:100%" type="text"/>	X	<input style="width:100%" type="text"/>	X	<input style="width:100%" type="text"/>	=	<input style="width:100%" type="text"/>
<input style="width:100%" type="text"/>	X	<input style="width:100%" type="text"/>	X	<input style="width:100%" type="text"/>	X	<input style="width:100%" type="text"/>	=	<input style="width:100%" type="text"/>

***ONE HOUR MINIMUM ON ALL LABOR CALLS.**



Outbound Shipping

Company Name	Booth #
Authorized By	Phone #

OUTBOUND SHIPPING

Please complete this section if you will be shipping materials out after the show.

Exhibitor Outbound Shipping Instructions: At close of show, exhibitor freight will be shipped to the following address. If your freight is being forwarded to another show, be sure to include the name of show and your booth number.

Company Name	Booth #
Attention	Show
Address	
City/State/Zip	

SELECT SHIPPING CARRIER

- Ship via Official Show Freight Carrier *Charges will go on exhibitor's master bill
- Ship via carrier of Exhibitor's Choice *Exhibitors must schedule their own pick up

Carrier Name of Exhibitor's Choice	
Carrier Contact	Phone Number

SELECT SHIPPING METHOD

- GROUND
- AIR: Select Service Preferred
- 1 Day 2 Day 3 Day Deferred

-Prepaid labels must be provided for each piece.
-TriCord cannot guarantee pick up time for exhibitor appointed carriers. All shipments are moved out of the exhibit hall at TriCord's discretion.
-Freight that falls under the previous description will be either forced on the official show freight carrier or brought back to warehouse for a fee.

ADDITIONAL NOTES OR REQUESTS (i.e. Inside Delivery Requested, Residential, Overnight Shipping, Saturday Delivery, etc.)



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Cleaning Form

Company Name	Booth #
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Cost of vacuuming will be invoiced on the total area of your booth. To avoid any misunderstanding regarding these services, please bring any discrepancies to our attention at the show site. This way we will be able to assure your satisfaction with our service.

Adjustments cannot be made after the close of the show. All rates are subject to change if necessitated by increase in labor or material cost.

VACUUM CARPET - Before Show Opens ONLY

Cost per square foot per night is **\$ 0.30**

VACUUM CARPET - DAILY

Cost per square foot is **\$ 0.25**

BOOTH SIZE **X** **= SQUARE FEET**

When ordering one of the following daily services, please calculate for **days.**

Vacuuming X X = **\$** **TOTAL**

(square feet) (number of days) (rate)



Digital File Preparation

We want your graphics to look their best. In order to ensure the best quality of graphics and images from your digital files, and to make file transfers as easy and seamless as possible, please follow these guidelines for submission of your artwork to Graphics Production. If you are unable to provide digital artwork for your signage needs, we are capable of providing you with layout services.

Additional fees will apply. Please contact TriCord for details.

Suitable Formats for images and/or logos	
Program	Preferred Format
Adobe Illustrator CS6	.ai, .eps, .pdf (press quality)
Adobe Photoshop CS6	.pdf (press quality), jpeg (high res.)
Adobe Acrobat	.pdf (press quality)
ALL FONTS MUST BE CONVERTED TO OUTLINES	

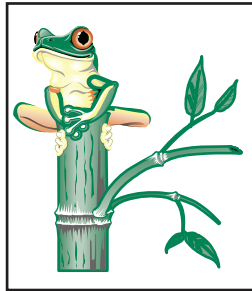
Suitable Media for images and/or logos	
Media	Preferred Format
Email Attachments	Limited to max size of 10MB
FTP	See info below
CD-ROM or DVD ROM	With hard copy color proofs

AVOIDING ADDITIONAL COSTS

Files obtained from the internet (.jpg or .gif) or artwork created in MS Office applications (Word, PowerPoint, Publisher, Excel, etc.) are not suitable for high quality output, and require additional hourly charges. Artwork should be created in a design program at 50-100% of actual size. If you have very large files please contact us for options. To avoid additional costs, please send files using the guidelines below.



.gif @ 400%

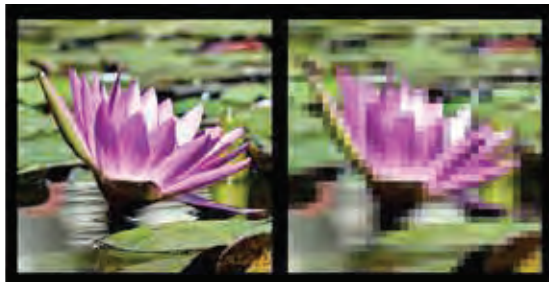


.ai / .eps vector @ 400%

VECTOR ARTWORK

For the best quality, artwork should be created in vector format (.ai or vector .eps) Logos/artwork taken from websites are generally .gif files. These files are not acceptable as they will not print clearly. See Visual

* All fonts within the artwork need to be converted to outlines.



High Resolution (300 dpi)

Low Resolution (72 dpi)

PDF

Artwork that is created in almost any design program can be saved as or exported to a .pdf. When doing so, the press quality setting must be used and all fonts must be converted to outlines. Artwork must be set to the proper proportions @ 50-100% of final size. Any images in the file must be high resolution and/or (300dpi) These steps will ensure good print quality output. See Visual

JPEG

We will accept this file type, but only if it is used to compress a file for ease of sending, the original artwork should be vector based or high resolution 300dpi in order to have the best possible print quality output. See Visual

FTP (File Transfer Protocol) Instructions:

FTP Host Address is: ftp.tricord.net
 User Name: graphics@tricord.net
 Password: 19875621

* Only upload your graphic files after you have submitted your order forms and have received confirmation.

* Files must be named as: Show Name_Company Name_Booth #_File Name

Email signs@tricord.net when your upload is complete.



Signs & Banners

Company Name	Booth #
--------------	---------

TriCord produces full color digital prints mounted on sign board or banner material. We can mount your sign to your display, hang it overhead or place it on a stand. We will print your art or help create custom signage. Send disk or email all artwork and logos to signs@tricord.net for quotes, design and proofing. Save files as vector .PDF or .EPS, 300dpi for photos. FTP is available for large files.

STANDARD SIZE SIGNS

Sizes	Quantity	Cost	Total
22" x 28"	<input type="text"/>	x \$60 =	<input type="text"/>
24" x 36"	<input type="text"/>	x \$100 =	<input type="text"/>
30" x 40"	<input type="text"/>	x \$135 =	<input type="text"/>
36" x 48"	<input type="text"/>	x \$180 =	<input type="text"/>
36" x 60"	<input type="text"/>	x \$250 =	<input type="text"/>
38" x 94"	<input type="text"/>	x \$400 =	<input type="text"/>

We will send ready to print artwork.

We require design assistance.

Please give us a general idea of what you are looking for below.

Draw your sign. Please specify copy and indicate PMS colors, fonts, materials, size, orientation, etc.

STANDARD SIZE BANNERS

Sizes	Quantity	Cost	Total
2' x 6'	<input type="text"/>	x \$180 =	<input type="text"/>
2' x 8'	<input type="text"/>	x \$240 =	<input type="text"/>
3' x 6'	<input type="text"/>	x \$270 =	<input type="text"/>
2' x 10'	<input type="text"/>	x \$300 =	<input type="text"/>
3' x 8'	<input type="text"/>	x \$360 =	<input type="text"/>
3' x 10'	<input type="text"/>	x \$450 =	<input type="text"/>

CUSTOM SIZE SIGN OPTIONS

Color print and mount \$15 per square foot
Lamination \$3 per square foot
Graphic Design Time \$95 per hour

DEADLINE DATE: SEE SHOW INFORMATION PAGE

-Orders submitted after are subject to a 25% late fee.
-CANCELLATION POLICY: Signs cancelled or changed after order is received will be charged original price.

SPECIAL INSTRUCTIONS:

Total of all Signs ordered	\$
Set Up Fee	\$ 25.00
Add 25% late charge (if applicable)	\$
Rush Fee (if applicable)	\$
TOTAL AMOUNT ENCLOSED	\$



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Third Party Authorization

Company Name	Booth #
--------------	---------

IMPORTANT INFORMATION

Exhibitors may arrange for a third party to handle their display and be charged for services.

TriCord Tradeshows will agree to this arrangement if the third party has a credit card on file.

Both firms must complete this form, including the Third Party Credit Card Charge Authorization below and return the form by the deadline of:

MAY 27, 2016

It is understood and agreed that the exhibiting firm is ultimately responsible for payment of charges. If your named third party does not pay the invoice before the last day of the show, charges will revert to you, the exhibiting firm. All invoices are due and payable upon receipt.

EXHIBITING COMPANY AUTHORIZATION OF THIRD PARTY BILLING

Company Name	Date
Signature	
Address	
City	State/Zip/Country
Telephone	Fax
Email	Print Name

THIRD PARTY - CREDIT CARD AUTHORIZATION



Company Name	Date
Address	
City	State/Zip/Country
Telephone	Fax
Email	Print Name
Signature	
Account Number	
Expiration Date	CCID#
Cardholder Name	Card Type



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Exhibitors Only - EAC Information Form

If an exhibitor plans to use a firm other than the "Official Show Vendor" please list below the non-official vendor's company name, contact name, phone number and email. After completing this form please fax it to TriCord Tradeshows at the number listed below.

PLEASE FAX OR MAIL TO TRICORD TRADESHOWS BY: MAY 27, 2016

After completing this form please give each of your non-official vendors one of the following appropriate forms.

- The Contractors - I&D EAC Form (for installing and dismantling booths) or
- Contractors - EAC form (all other vendors including AV, INTERNET, booth designer, etc.)
- A copy of the EAC certificate of insurance with a minimum of \$1,000,000.00 liability coverage, including property damage, and workers compensation to show management and TriCord Tradeshows at least 10 DAYS before the show opening.

All EAC's must be aware and abide by all union rules and regulations.

Company Name		Booth #
Address		
City	State/Zip/Country	
Telephone	Fax	
Email	Print Name	
Signature		

Exhibitor Appointed Contractor Information

Please list below your exhibitor appointed contractors information:

	Company	Contact Name	Phone	Email
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____



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Olympic Valley, CA

Logistics

TRICORD IS OFFERING DISCOUNTED FREIGHT RATES TO OUR ADVANCED WAREHOUSE

Dear CACTTC Exhibitors,

TriCord is offering discounted freight services. Attached is the information that will assist you with your logistics to and from Olympic Valley, California. We will assist in making your experience smooth and easy! Complete the following form and we will provide you with a quote right away.

As the official Service Contractor for the upcoming CACTTC conference to be held at the Squaw Creek Resort, TriCord would like to offer you help by arranging your freight logistics at a discounted rate to our Advanced Warehouse. TriCord's knowledgeable staff is experienced in the sometimes confusing world of freight and transportation logistics. With this service, a number of difficulties can be easily taken off your mind, including, but not limited to:

1. Pick up appointments/paperwork completed and sent to you for pick-up.
2. Special labels emailed to you for shipment/bill of lading (BOL).
3. Dispatcher and truck coordination.
4. Freight Tracking.
5. Confirmation of delivery.
6. Drop off location and time.
7. Assistance with claims against carrier if shipment is damaged or late.

**If you and your company are interested in receiving discounted freight rates to the advanced warehouse, please fill out the following form and fax or email it back to TriCord as soon as possible.



CACTTC
 June 14-17, 2016
 Squaw Creek Resort
 Olympic Valley, CA

Logistics

Company Name		Booth #
Address		
City/State/Zip		
Do you require a lift gate?	Date shipment can pick up?	
Contact Name		Hours of Operation
Email		
Telephone	Fax	

PIECE DESCRIPTION	# OF PIECES	LBS. ESTIMATE	DIMENSIONS
Crates			
Cartons			
Fiber Cases			
Skids/Pallets			
Carpets			
Other			
TOTALS			

SPECIAL HANDLING DESCRIPTION

OFFICE USE ONLY	
<i>TriCord Quote:</i>	<i>Service:</i>
<i>TriCord Signature:</i>	

THANK YOU, for your quote please fax completed page to TriCord (831)-883-8686 or email it to orders@tricord.net

Plant Form

Company Name	Booth #
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Areca



Neanthe Bella



Palm



Dracaena

Prices are based on a one to three day event, which includes: installation, removal and matching baskets. An additional charge of twenty percent (20%) will be added for an event that goes over a three day period.

**Please inquire about prices on seasonal flowering plants. (Choice of color for all flowering plants is subject to availability.)*

Flowering Plants <i>\$50/Plant</i>	Quantity	Total
Chrysanthemums		
Kalanchoe		
Cyclamen		
Seasonal Flowering Plants <i>\$50/Plant</i>	Quantity	Total
Azalea		
Lily		
Poinsettia		
Green Foliage Plants- 2 1/2 to 3 1/2 ft. <i>\$55/Plant</i>	Quantity	Total
Neanthe Bella		
Palm		
Draecena		
Arbicola		
Boston Fern		
Green Foliage Plants- 4 1/2 to 5 1/2 ft. <i>\$60/Plant</i>	Quantity	Total
Ficus Benjamina		
Ficus Lyrata		
Areca		
Palm		
Draecena		
Green Foliage Plants- 6 ft. plus <i>\$65/Plant</i>	Quantity	Total
Ficus		
Benjamina		
Draecena		
Marginata		
Palms		
Floral Arrangement <i>\$85/Arrangement</i>	Quantity	Total
Floral Arrangement		
PLANT ORDER TOTAL		



CACTTC
June 14-17, 2016
Squaw Creek Resort
Olympic Valley, CA

Audio-Visual/Computer Equipment Rental Form

Company Name	Booth #
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VIDEO WALLS	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
NECx462un Seamless Panels		\$1500	\$1725	\$
Video Wall Tech		\$550	N/A	\$

LCDS & SCREENS	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
90" LED SHARP		\$5000	\$5750	\$
80" LED SHARP		\$3000	\$3450	\$
70" LED SHARP		\$1700	\$1955	\$
65" LED SHARP		\$1300	\$1495	\$
60" LED SHARP		\$1300	\$1495	\$
55" LED LG		\$1150	\$1322	\$
52" LCD SHARP		\$950	\$1092	\$
47" LED LG		\$900	\$1035	\$
46" LED SAMSUNG		\$850	\$977	\$
42" LED LG		\$600	\$690	\$
42" LCD LG		\$550	\$632	\$
40" LED TOSHIBA/SAMSUNG		\$550	\$632	\$
32" LED LG		\$500	\$575	\$
24" LCD ASUS/VIEWSONIC		\$150	\$172	\$

TOUCH SCREENS - <small>INCLUDES TABLE STAND OR WALL MOUNT</small>	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
55" BENQ TS		\$1600	\$1920	\$
46" NEC TS		\$1100	\$1265	\$
27" ASUS TS		\$650	\$747	\$

ACCESSORIES	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
Premier Pole Stand w/ Shelf		\$150	\$172	\$
Pole Stand w/ Shelf & Wall Mount		\$180	\$207	\$
DVD Players w/ HDMI Out		\$40	\$46	\$
Blu-Ray Players		\$80	\$92	\$
Media Box (WD, Apple TV, etc.)		\$90	\$103	\$

25% Delivery Charge on Total Order with minimum of \$125/ Delivery Charge	\$
AV RENTAL TOTAL	\$

Note: Orders not cancelled within 48 hours of TriCord's move in will be billed at 100%.



CACTTC
June 14-17, 2016
Squaw Creek Resort
Olympic Valley, CA

Audio-Visual/Computer Equipment Rental Form

Company Name	Booth #
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LAPTOPS	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
Dell i3 INSPIRON N5010 (2.4ghz, 4gb, VGA/HDMI out)		\$220	\$253	\$
Dell i3 E6410/6420 (2.5ghz, 6gb, VGA/Display Port/HDMI out)		\$260	\$299	\$
ASUS i5 Taichi-21 Dual Video Screen		\$260	\$299	\$
ASUS i7 N57 (1tb hd-12gb Ram 3gb nVidia 760 Videocard)		\$500	\$575	\$

APPLE EQUIPMENT	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
IPAD 2nd Generation Black		\$200	\$230	\$
Mac Book Pro i5		\$350	\$402	\$
Mac Book Pro i7		\$450	\$517	\$
Mac Mini i5		\$300	\$345	\$
Mac Mini i7		\$350	\$402	\$
IMAC 21.5" i5		\$300	\$345	\$
IMAC 27" i7		\$600	\$690	\$

PROJECTORS, SCREENS & PERIPHERALS	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
8K Lumens CANON LCD Projector		\$1500	\$1725	\$
7K Lumens MISTSUBISHI DLP Projector		\$1300	\$1495	\$
5.5K Lumens EPSON LCD Projector		\$800	\$920	\$
2.5K Lumens EPSON LCD Projector		\$250	\$287	\$
2K Lumens HP DLP Projector		\$200	\$230	\$
Perfect Cue D-Scan		\$350	\$402	\$
Pro Grade Wireless Presenter		\$50	\$57	\$
Safe Lock Projector Stand		\$50	\$57	\$
7.5x10 FF Screen w/ Dress Kit		\$900	\$1035	\$
9.5x12 FF Screen w/ Dress Kit		\$1400	\$1610	\$
BLACK MAGIC ATEM w/ SMARTVIEW		\$1800	\$2070	\$

AUDIO	QUANTITY	DISCOUNT RATE	STANDARD RATE	TOTAL
Shure Wireless Mic Kit (Headset, Lav or Handheld Option)		\$200	\$230	\$
15" JBL EON 515 w/ Tripod Stand		\$400	\$460	\$
Bose L1 Speakers		\$700	\$805	\$

25% Delivery Charge on Total Order with minimum of \$125/ Delivery Charge	\$
AV RENTAL TOTAL	\$

Note: Orders not cancelled within 48 hours of TriCord's move in will be billed at 100%.



DELIVERY INFORMATION			
Show Name:			
Contractor:			
Booth Number(s):		Show Date:	
Venue:			

N. CALIFORNIA DISTRICT
 SERVICE AREA: CA (NORTH), NV (NORTH)
 Please fax or mail both pages to:
 CORT Trade Show Furnishings
 1210 San Mateo Ave
 So. San Francisco, CA 94080
 Phone: 650-624-0930
 Fax: 650-624-0935

ORDER INFORMATION	
Exhibiting Co:	
Address:	
City, State, Zip:	
Phone:	
Fax:	
Contact:	
Email:	
Authorized By:	

PAYMENT INFORMATION	
Order Total:	
Late Order Fee: (enter 30%)	
State Tax: (excluding NV, CA & OR)	
TOTAL DUE:	
Credit Card:	
Exp Date:	
Name (Print):	
Signature:	
BILLING ZIP CODE:	

PAYMENT: In order to guarantee delivery, all orders must be received and full payment made no later than 14 days prior to the show. Payment may be made by credit card or a check drawn on a U.S. bank unless prior arrangements were made.

LATE ORDERS: Orders received within 14 days prior to show opening are subject to a 30% late order fee.

CANCELLATIONS: If cancelled within 14 days prior to move-in, a 50% charge will be applied. Cancellations made after move-in begins receive no refund.

CODE	QTY	ITEM	DESCRIPTION	2016	TOTAL
POWERED					
ADAPT B		Charging Adapter	Black	\$ 18	
ADAPT W		Charging Adapter	White	\$ 18	
G30BWP		G30 Bar Table, Powered	White Top	\$ 589	
G30DWP		G30 Café Table, Powered	White Top	\$ 459	
G30CWP		G30 Cocktail Table, Powered	White Top	\$ 329	
NPLCHP		Naples Chair, Powered	Black Vinyl	\$ 475	
NPLLOP		Naples Loveseat, Powered	Black Vinyl	\$ 659	
NPLSOP		Naples Sofa, Powered	Black Vinyl	\$ 765	
PWRUSB		Powered Conference Table Module	Black	\$ 57	
CHRPWR		Roma Chair, Powered	White Vinyl	\$ 475	
SFAPWR		Roma Sofa, Powered	White Vinyl	\$ 765	
C1YP		Sydney Powered Cocktail Table	Black, Brushed Steel	\$ 269	
C1WP		Sydney Powered Cocktail Table	White, Brushed Steel	\$ 269	
SOFAS & SECTIONALS					
SFA002		Allegro Sofa	Blue Fabric	\$ 525	
FAIRSW		Fairfax Sofa	White Vinyl, Metal	\$ 359	
HEA08		Heathrow Sofa	Black Vinyl	\$ 499	
KEYSOF		Key Largo Sofa	Black, Fabric	\$ 355	
NPLSOF		Naples Sofa	Black Vinyl	\$ 629	
SFA003		Roma Sofa	White Vinyl	\$ 599	
SO1		South Beach Sofa	Platinum Suede	\$ 499	
TANSOF		Tangiers Sofa	Beige Textured	\$ 499	
HS008		Heathrow Sectional	Black Vinyl, 3pcs	\$ 1,309	
SO2		South Beach Sectional	Platinum Suede, 3pcs	\$ 1,198	
LOVSEATS					
KEYLOV		Key Largo Loveseat	Black, Fabric	\$ 275	
NPLLOV		Naples Loveseat	Black Vinyl	\$ 529	
CLUB CHAIRS					
CHR002		Allegro Chair	Blue Fabric	\$ 369	
FAIRCW		Fairfax Chair	White Vinyl, Metal	\$ 259	
HCH08		Heathrow Chair	Black Vinyl	\$ 389	
HC008		Heathrow Corner Chair	Black Vinyl	\$ 419	
KEYCHR		Key Largo Chair	Black, Fabric	\$ 235	
OCB		Key West Chair	Black	\$ 299	
NPLCHR		Naples Chair	Black Vinyl	\$ 439	
CHR003		Roma Chair	White Vinyl	\$ 409	
TANCHR		Tangiers Chair	Beige Textured	\$ 324	
ACCENT CHAIRS					
CCE		Ice Chair	Transparent, Chrome	\$ 165	
LABREA		La Brea Swivel Chair	Charcoal Gray, Fabric	\$ 309	
MADGRY		Madden Arm Chair	Light Gray, Vinyl	\$ 319	
OCB		Madrid Chair	Black Vinyl	\$ 562	
BCW		Madrid Chair	White Vinyl	\$ 562	
SWAN		Swanson Swivel Chair	White Vinyl	\$ 269	
MEETING CHAIRS					
OCMWH		Meeting Chair	White Vinyl	\$ 189	
OCMES		Meeting Chair	Espresso Vinyl	\$ 209	
OCMTAU		Meeting Chair	Taupe Fabric	\$ 205	

CODE	QTY	ITEM	DESCRIPTION	2016	TOTAL
OTTOMANS					
BNO08		Bench Ottoman	Black Vinyl	\$ 309	
BNO75		Bench Ottoman	White Vinyl	\$ 309	
CUBL20		Edge LED Cube Ottoman	White, Plastic	\$ 148	
END01B		Endless Curved Ottoman	Black	\$ 314	
END01W		Endless Curved Ottoman	White	\$ 314	
END02B		Endless Square Ottoman	Black	\$ 269	
END02W		Endless Square Ottoman	White	\$ 269	
OTH		Milano Cube Ottoman	Black Vinyl	\$ 95	
OSC		Milano Cube Ottoman	White Vinyl	\$ 95	
SAL		Sally Stool/Ottoman	White	\$ 69	
OTS		South Beach Wedge Ottoman	Platinum Suede	\$ 239	
VIB07		Vibe Cube Ottoman	Beige Vinyl	\$ 105	
VIB02		Vibe Cube Ottoman	Blue Vinyl	\$ 105	
VIB06		Vibe Cube Ottoman	Gold/Bronze Vinyl	\$ 105	
VIB01		Vibe Cube Ottoman	Green Vinyl	\$ 105	
VIB08		Vibe Cube Ottoman	Orange Vinyl	\$ 105	
VIB03		Vibe Cube Ottoman	Pink Vinyl	\$ 105	
VIB04		Vibe Cube Ottoman	Red Vinyl	\$ 105	
VIB05		Vibe Cube Ottoman	Yellow Vinyl	\$ 105	
GROUP SEATING					
XC6		Altura Guest Chair	Black Crepe	\$ 232	
CS8		Berlin Chair	Black, White	\$ 95	
CS9		Berlin Chair	Red, White	\$ 95	
SC3		Brewer Chair	Onyx, Black	\$ 131	
XCHR		Christopher Chair	White Vinyl, Chrome	\$ 79	
DUET		Duet Chair	Black, Chrome	\$ 49	
SCF		Fusion Chair	Black, White	\$ 105	
SCC		Fusion Chair	Clear, White	\$ 105	
SCD		Fusion Chair	Green, White	\$ 105	
SCE		Fusion Chair	Red, White	\$ 105	
CO4		Iso Mesh Chair	Black	\$ 221	
SC4		Jetson Chair	Black	\$ 145	
XC3		Luxor Guest Chair	Black Vinyl	\$ 261	
SC1		New York Chair	Black, Maple	\$ 145	
SC10		Razor Armless Chair	White	\$ 59	
RSTDIN		Rustique Chair w/ arms	Gunmetal	\$ 109	
CH002		Wendy Chair	Clear Acrylic	\$ 89	
COCKTAIL TABLES					
C1F		Geo Cocktail Table	Glass, Black	\$ 189	
C1C		Geo Cocktail Table	Glass, Chrome	\$ 189	
C1K		Inspiration Cocktail Table	Glass, Brushed Steel	\$ 233	
COLI		Oliver Cocktail Table	Walnut Finish	\$ 180	
C1E		Silverado Cocktail Table	Glass, Chrome	\$ 209	
C1Y		Sydney Cocktail Table	Black, Brushed Steel	\$ 212	
C1W		Sydney Cocktail Table	White, Brushed Steel	\$ 212	
REGBEN		Regis Bench/Table	Brushed Metal	\$ 215	

Page 1 TOTAL

SHOW NAME:		BOOTH:	
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CODE	QTY	ITEM	DESCRIPTION	2016	TOTAL
SIDE & END TABLES					
AURA		Aura Round Table	White Metal	\$ 109	
CDYTB		Candy Table	Black Top	\$ 159	
ETBL		E Table	Wood	\$ 134	
CUBTBL		Edge LED Cube Table	White, Plexi Top	\$ 149	
E1F		Geo End Table	Glass, Black	\$ 185	
E1C		Geo End Table	Glass, Chrome	\$ 185	
E1K		Inspiration End Table	Glass, Brushed Steel	\$ 219	
NEMSAC		Mosaic Tables	Set of 3	\$ 219	
EOL1		Oliver End Table	Walnut Finish	\$ 160	
REGOTT		Regis End Table	Brushed Metal	\$ 159	
E1E		Silverado End Table	Glass, Chrome	\$ 199	
E1Y		Sydney End Table	Black, Brushed Steel	\$ 191	
E1W		Sydney End Table	White, Brushed Steel	\$ 191	
TMBTBL		Timber Table	Wood	\$ 129	
TRAINING & CONFERENCE TABLES					
MERLIN		Merlin Multi Use Table	Gray Laminate, Black	\$ 259	
WD3		Work Table	White Laminate, White	\$ 249	
CT10GR		10' Table	Granite	\$ 629	
CC8		10' Table	Mahogany	\$ 629	
CB1		42" Round Table	Graphite Nebula	\$ 289	
CC5		42" Round Table	Mahogany	\$ 289	
CONF42		42" Round Table	White Laminate	\$ 289	
CB2		6' Conference Table	Graphite Nebula	\$ 355	
CT06GR		6' Table	Granite	\$ 355	
CC6		6' Table	Mahogany	\$ 355	
CB3		8' Conference Table	Graphite Nebula	\$ 419	
C508GR		8' Table	Granite	\$ 419	
CC7		8' Table	Mahogany	\$ 419	
CF2		Geo Table, Rectangle	Glass, Black	\$ 339	
CE2		Geo Table, Rectangle	Glass, Chrome	\$ 339	
CF1		Geo Table, Rounded Square	Glass, Black	\$ 239	
CE1		Geo Table, Rounded Square	Glass, Chrome	\$ 239	
CG1		Manhattan Table	Glass, Black	\$ 249	
OCT6W		Nova Oval Table	White, Silver Powder Coated Legs	\$ 399	
EXECUTIVE CHAIRS					
XC4		Altura High Back Executive Chair	Black Crepe	\$ 278	
XC5		Altura Mid Back Executive Chair	Black Crepe	\$ 255	
XC1		Luxor High Back Executive Chair	Black Vinyl	\$ 302	
XC2		Luxor Mid Back Executive Chair	Black Vinyl	\$ 284	
PROGB		Pro Executive Guest Chair	Black Vinyl	\$ 195	
PROEXB		Pro Executive High Back Chair	Black Vinyl	\$ 279	
PROEXE		Pro Executive High Back Chair	White Classic Vinyl	\$ 279	
PROMID		Pro Executive Mid Back Chair	White Classic Vinyl	\$ 177	
G30 COMMUNAL TABLES W/ SOLID TOPS					
G30BMS		G30 Bar Table	Maple Top	\$ 499	
G30BWS		G30 Bar Table	White Top	\$ 499	
G30DMS		G30 Café Table	Maple Top	\$ 399	
G30DWS		G30 Café Table	White Top	\$ 399	
G30CMS		G30 Cocktail Table	Maple Top	\$ 279	
G30CWS		G30 Cocktail Table	White Top	\$ 279	
G30 COMMUNAL TABLES W/ GROMMET HOLES					
G30BMW		G30 Bar Table	Maple Top	\$ 499	
G30BWW		G30 Bar Table	White Top	\$ 499	
G30DMW		G30 Café Table	Maple Top	\$ 399	
G30DWW		G30 Café Table	White Top	\$ 399	
G30CMW		G30 Cocktail Table	Maple Top	\$ 279	
G30CWW		G30 Cocktail Table	White Top	\$ 279	
BARSTOOLS					
APS75		Apex Barstool	White Vinyl	\$ 168	
APS08		Apex Barstool	Black Vinyl	\$ 168	
APS59		Apex Barstool	Red Vinyl	\$ 168	
APS12		Apex Barstool	Blue Ultra Suede	\$ 168	
BSS		Banana Barstool	Black, Chrome	\$ 187	
BST		Banana Barstool	White, Chrome	\$ 187	
XBAR		Christopher Barstool	White Vinyl, Chrome	\$ 135	
BSL		Gin Barstool	Maple, Chrome	\$ 149	
BCE		Ice Barstool	Transparent, Chrome	\$ 199	
BSN		Jetson Barstool	Black	\$ 200	
ROLLBL		Lift Barstool	Black Vinyl	\$ 159	
ROLLGY		Lift Barstool	Gray Vinyl	\$ 159	
ROLLRD		Lift Barstool	Red Vinyl	\$ 159	
ROLLWH		Lift Barstool	White Vinyl	\$ 159	
BSD		Oslo Barstool	Blue	\$ 197	
BSC		Oslo Barstool	White	\$ 197	
RSTSTL		Rustique Barstool	Gunmetal	\$ 99	
BS001		Shark Barstool	White, Chrome	\$ 239	
BS003		Zoey Barstool	Black, Chrome	\$ 219	
BS002		Zoey Barstool	White, Chrome	\$ 219	

CODE	QTY	ITEM	DESCRIPTION	2016	TOTAL
BAR TABLES W/ STANDARD BLACK BASE					
VTC		30" Round Bar Table	Brushed Blue Top	\$ 185	
VTB		30" Round Bar Table	Brushed Red Top	\$ 185	
VTJ		30" Round Bar Table	Graphite Nebula Top	\$ 185	
30MHBS		30" Round Bar Table	Mahogany Top	\$ 217	
VTK		30" Round Bar Table	Maple Top	\$ 185	
VTG		30" Round Bar Table	Silver Textured Top	\$ 185	
VTN		36" Round Bar Table	Graphite Nebula Top	\$ 199	
VTP		36" Round Bar Table	Maple Top	\$ 199	
VTW		36" Round Bar Table	White Laminate Top	\$ 199	
BAR TABLES W/ HYDRAULIC BASE					
30BBHB		30" Round Bar Table	Brushed Blue Top	\$ 225	
30BRHB		30" Round Bar Table	Brushed Red Top	\$ 225	
30GRHB		30" Round Bar Table	Graphite Nebula Top	\$ 225	
30SBHB		30" Round Bar Table	Liquid Steel Blue Top	\$ 225	
30MHBB		30" Round Bar Table	Mahogany Top	\$ 225	
30QRHB		30" Round Bar Table	Orange Top	\$ 225	
30STHB		30" Round Bar Table	Silver Textured Top	\$ 225	
30MTHB		30" Round Bar Table	Maple Top	\$ 225	
36GRHB		36" Round Bar Table	Graphite Nebula Top	\$ 245	
36MTHB		36" Round Bar Table	Maple Top	\$ 245	
36WTHB		36" Round Bar Table	White Laminate Top	\$ 245	
CAFÉ TABLES W/ STANDARD BLACK BASE					
ZTC		30" Round Café Table	Brushed Blue Top	\$ 169	
ZTB		30" Round Café Table	Brushed Red Top	\$ 169	
ZTJ		30" Round Café Table	Graphite Nebula Top	\$ 169	
30MHSC		30" Round Café Table	Mahogany Top	\$ 208	
ZTK		30" Round Café Table	Maple Top	\$ 169	
ZTG		30" Round Café Table	Silver Textured Top	\$ 169	
ZTN		36" Round Café Table	Graphite Nebula Top	\$ 184	
ZTP		36" Round Café Table	Maple Top	\$ 184	
ZTQ		36" Round Café Table	White Laminate Top	\$ 184	
CAFÉ TABLES W/ HYDRAULIC BASE					
30SBHC		30" Round Café Table	Liquid Steel Blue Top	\$ 249	
30STHC		30" Round Café Table	Silver Textured Top	\$ 225	
30BBHC		30" Round Café Table	Brushed Blue Top	\$ 225	
30BRHC		30" Round Café Table	Brushed Red Top	\$ 225	
30GRHC		30" Round Café Table	Graphite Nebula Top	\$ 225	
30MHHC		30" Round Café Table	Mahogany Top	\$ 225	
30ORHC		30" Round Café Table	Orange Top	\$ 225	
30MTHC		30" Round Café Table	Maple Top	\$ 225	
36GRHC		36" Round Café Table	Graphite Nebula Top	\$ 245	
36MTHC		36" Round Café Table	Maple Top	\$ 245	
36WTHC		36" Round Café Table	White Laminate Top	\$ 245	
PRODUCT DISPLAY					
BC6		Bookcase	Mahogany	\$ 289	
ET2		Etager	Black, Metal/Glass	\$ 259	
ET1		Etager	Pewter, Metal/Glass	\$ 259	
PDL		Locking Pedestal	Black	\$ 359	
PDL36B		Powered Locking Pedestal, 36"	Black	\$ 379	
PDL36W		Powered Locking Pedestal, 36"	White	\$ 379	
PDL42B		Powered Locking Pedestal, 42"	Black	\$ 449	
PDL42W		Powered Locking Pedestal, 42"	White	\$ 449	
UTILITY CHAIRS					
DF1		Altura Drafting Stool	Black Crepe	\$ 229	
SY1		Altura Steno Chair	Black Crepe	\$ 149	
DESKS & CREDENZAS					
CR6		Credenza	Mahogany	\$ 419	
JD6		Executive Desk	Mahogany	\$ 419	
TECH		Tech Desk, Powered	Black Metal, Laminate	\$ 339	
TECH3B		Tech Desk, Powered w/ 3 Drawer File Cabinet	Black Metal, Laminate	\$ 419	
TECH3		3 Drawer File Cabinet on Castors	Black Metal, Laminate	\$ 112	
FILES					
L26		Lateral File	Mahogany	\$ 329	
VF2		Vertical File, 2 Drawer	Light Gray	\$ 140	
VF4		Vertical File, 4 Drawer	Light Gray	\$ 191	
REFRIGERATORS					
R1R		Refrigerator, Large	White, 14.0 cubic feet	\$ 652	
R1Q		Refrigerator, Small	White, 4.0 cubic feet	\$ 229	
MOBILE TABLET STANDS					
TBSTND		Mobile Tablet Stand	Black	\$ 105	
TBSTDW		Mobile Tablet Stand	White	\$ 105	
TBBCHR		Brochure Holder	Black	\$ 49	
TBSHLF		Charging Shelf	Black	\$ 49	
TBPNT		Wireless Printer Holder	Black	\$ 49	
LAMPS					
LA15		Mason Floor Lamp	Brushed Silver	\$ 165	
LA14		Mason Table Lamp	Brushed Silver	\$ 108	
BARS					
BR1		Martini Bar	Gray Metal, Frosted Glass Top	\$ 1,011	
BRC		Martini Bar Circle	3 Martini Bars	\$ 2,911	